

WINFREE ACADEMY CHARTER SCHOOLS
MEETING MINUTES
OF THE NON-PROFIT BOARD OF DIRECTORS

Administration Building
1840 Hutton Drive Suite 130
Carrollton, Texas 75006

April 21, 2026
5:00 pm

The Board of Directors met in a special session at the Winfree Academy administration building on April 21, 2026 convening at 5:21 pm. A quorum was present. Secretary, and Presiding Officer, Susan Younger, called the meeting to order.

Board Members Present: Susan Younger, Mark Hoffman (via teleconference), Gabrielle McCormick (via teleconference)

Board Members Absent: Mikeela Hudson, Greg Ward

Administrators Present: Brandy Schott, Carrie Alexander, Deirdre Staples

School Staff Present: None

Public Comments: None

Consent Agenda

Consider Approval of the Minutes for February 25, 2026. Motion by Susan Younger to approve the consent agenda as presented. Gabrielle McCormick seconded the motion. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed. **Motion Carried.**

Reports

Superintendent Debrief – Presentation by Brandy Schott. Dr. Schott provided an enrollment update as well as an overview of the Irving Campus progress while in their contingency location. Dr. Schott also announced the pending launch of full-time Hybrid and Virtual Programs for the 2026-2027 school year. The location(s) and families will be notified in the upcoming weeks.

Action Agenda

1. Consider Approval of the 2026-2027 School Calendar. Presentation by Deirdre Staples. Motion by Susan Younger to approve the 2026-2027 School Calendar. Seconded by Mark Hoffman. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed. **Motion Carried.**
2. Consider Approval of the 2026-2027 Board Calendar. Presentation by Brandy Schott. Motion by Susan Younger to approve the 2026-2027 Board Calendar. Seconded by Gabrielle McCormick. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed. **Motion Carried.**
3. Consider Approval of Depository Contract for Funds of Open-Enrollment Charter Schools. Presentation by Carrie Alexander. Motion by Susan Younger to approve the Depository Contract for Funds of Open-Enrollment Charter Schools. Seconded by Mark Hoffman. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed. **Motion Carried.**
4. Consider Approval of the 2026-2027 Budget Calendar. Presentation by Carrie Alexander. Motion by Susan Younger to approve the 2026-2027 Budget Calendar. Seconded by Mark

Hoffman. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed.
Motion Carried.

5. Consider Approval of the 2026-2027 Expedited Waiver for Staff Development. At the request of School Administration, the item was postponed.
6. Consider Approval of the 2026-2027 Interlocal Agreement for the ESC Region 11 Benefits Cooperative. Presentation by Carrie Alexander. Motion by Susan Younger to approve the 2026-2027 Interlocal Agreement for the ESC Region 11 Benefits Cooperative. Seconded by Gabrielle McCormick. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed.
Motion Carried.

Susan Younger closed for an executive meeting of the Board of Directors at 6:04 pm.

Executive Session

Closed Session pursuant to Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.084, pertaining to any item listed on this agenda, as permitted by applicable law.

Susan Younger reconvened the open meeting at 7:18 pm.

Sec. 551.072 Real Property

Consider Approval of the Resolution authorizing the Superintendent to sell the real property at 3110 Skyway Circle South Property to Box Skyway II Industrial, LLC and designating the Superintendent, Dr. Brandy Schott, in her capacity as CEO/Superintendent, to act on behalf of the corporation, to execute a Special Warranty Deed, Non-Foreign Affidavit and other Affidavits, Closing Statement and any and all documents necessary to effectuate a sale of the real property.

Motion by Susan Younger to approve the Resolution authorizing the Superintendent to sell the real property at 3110 Skyway Circle South Property to Box Skyway II Industrial, LLC and designating the Superintendent, Dr. Brandy Schott, in her capacity as CEO/Superintendent, to act on behalf of the corporation, to execute a Special Warranty Deed, Non-Foreign Affidavit and other Affidavits, Closing Statement and any and all documents necessary to effectuate a sale of the real property. Seconded by Mark Hoffman. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed.
Motion Carried.

Consider Approval of the Resolution certifying that no administrator, officer, employee, or member of the Board of Directors, and no person related within the third-degree by consanguinity or second degree by affinity, derives any financial benefit from a real estate transaction.

Motion by Susan Younger to approve the Resolution certifying that no administrator, officer, employee, or member of the Board of Directors, and no person related within the third-degree by consanguinity or second degree by affinity, derives any financial benefit from a real estate transaction. Seconded by Gabrielle McCormick. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed. **Motion Carried.**

Section 551.076 Security Devices

Consider Approval of Resolution for a good cause exception from the requirement to comply with a school facilities standard related to silent panic alert technology in compliance with Sections 37.353 of the Texas Education Code.

Motion by Susan Younger to approve the Resolution for a good cause exception from the requirement to comply with a school facilities standard related to silent panic alert technology in compliance with

Sections 37.353 of the Texas Education Code. Seconded by Mark Hoffman. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed. **Motion Carried.**

Section 551.074 Personnel Matters

Consider Approval of the 2026-2027 Salary & Stipend Schedule. Presentation by Carrie Alexander. Motion by Susan Younger to approve the 2026-2027 Salary & Stipend Schedule. Seconded by Mark Hoffman. In favor, Susan Younger, Mark Hoffman, Gabrielle McCormick. None Opposed. **Motion Carried.**

Susan Younger adjourned meeting at 7:28 pm.

If during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board is required, then such a closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board may conveniently meet in such closed or executive session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551.071 Consultation with Attorney; Closed Meeting
- 551.072 Deliberation Regarding Real Property; Closed Meeting
- 551.073 Deliberation Regarding Prospective Gift; Closed Meeting
- 551.074 Personnel Matters; Closed Meeting
- 551.075 Conference Relating to Investments and Potential Investments Attended by the Board of Trustees of Texas Growth Fund; Closed Meeting
- 551.076 Deliberation Regarding Security Devices; Closed Meeting
- 551.082 School Children, Employees, Disciplinary Matter or Complaint; Closed Meeting
- 551.084 Investigation; Exclusion of Witness from Hearing

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final decision, or final vote shall be either:

- a) in the open meeting covered by the Notice upon the reconvening of the public meeting or,
- b) at a subsequent public meeting of the Board upon notice thereof; as the Board shall determine.

This agenda is part of the Notice of Meeting in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. The order of items posted on the agenda may be changed by consensus of the Board Members. This meeting will exclusively address posted agenda items. No other items will be discussed. This notice was posted in compliance with the Texas Open Meetings Act on September 12, 2025 at 5:00 p.m.

Deirdre Staples

Executive Director of Compliance